

## TABLE of CONTENTS

Introduction	3
University Brand Platform	4
Image Style and Brand Personality	7
Copy Tone	12
Typography	14
Color Palette	18
Design Elements	21
Photography	25
Video	29
Logo Usage	31
Signage	48

## INTRODUCTION

THIS STYLE GUIDE provides a resource for implementation of the Butler University brand. The guidelines contained in this document describe the fundamental elements of the brand along with basic instruction for how to use them.

Adherence to these guidelines will ensure the consistency and recognition of the brand. Recognition of the greater University brand will benefit each of its programs and key segments independently moving forward.

It should be noted that the elements and uses in this initial guide will be open to change. However, these changes will be reviewed and assessed periodically to ensure there is always a single standard usage overall.



## **University Brand Platform**

### **Brand Essence**

## Transforming, together

Butler is built for those who seek transformation. For those who aspire to reimagine the status quo or to be someone more. For those who want to move concepts into realities and individuals into changemakers. Together we will transform what it means to be a university.

## Personality

Tenacious	Ambitious	Collaborative	Creative	Sincere	

## **Brand Pillars**

## **Bulldog Results**

Our academic approaches, access to a thriving metropolis, and industry-leading support systems result in real-world outcomes and demonstrable impact for individuals, businesses, and communities.

## **Our Best Selves**

Our transformative approach to holistic well-being is evidence of our belief that the greatest achievements come from having the right support, guidance, and resources to achieve your best self.

## Lifelong Learning

Our commitment to lifelong learning is front and center as we develop new educational models and teaching approaches that build the foundation of higher education.

## **Strategic Drivers**

Lifelong Success and Access, Experiential Learning, and The Whole Person. Developed from research and institutional priorities.

# Butler's Brand Messaging Strategy

## Lifelong Success & Access

### **Priority Topics**

- > Graduate Outcomes
- > Online Programs
- > New Learning & Business Models

### **Supporting Narratives**

- > Transformation Lab
- Graduate career/grad school placement success stories
- > Alumni career success stories
- > US News rankings
- > Placement rates
- > The Butler Network

### **Desired Perceptions**

- > Butler's approach to education results in lifelong success for graduates.
- > Butler offers right-sized, right-time, student-focused learning.
- Butler is an industry-leader in developing new educational models that are accessible to all learner types.

## **Experiential Learning**

### **Priority Topics**

- > Undergraduate Research
- > Service Learning
- > Study Abroad
- > Internships/Performances/Rotations/Student Teaching
- > Indianapolis

### **Supporting Narratives**

- > Undergraduate Research Conference
- > Internship stories
- > International and domestic study abroad programs
- > Indianapolis Community Requirement
- Lab Schools (and other immersive academic experiences)

### **Desired Perceptions**

- > Butler ensures graduates have essential career and leadership skills to get a job and advance in their career.
- > Butler creates an immersive learning environment for students, faculty, and community to grow and develop.
- > Butler gives students a greater view of the world and appreciation for community.

## The Whole Person

### **Priority Topics**

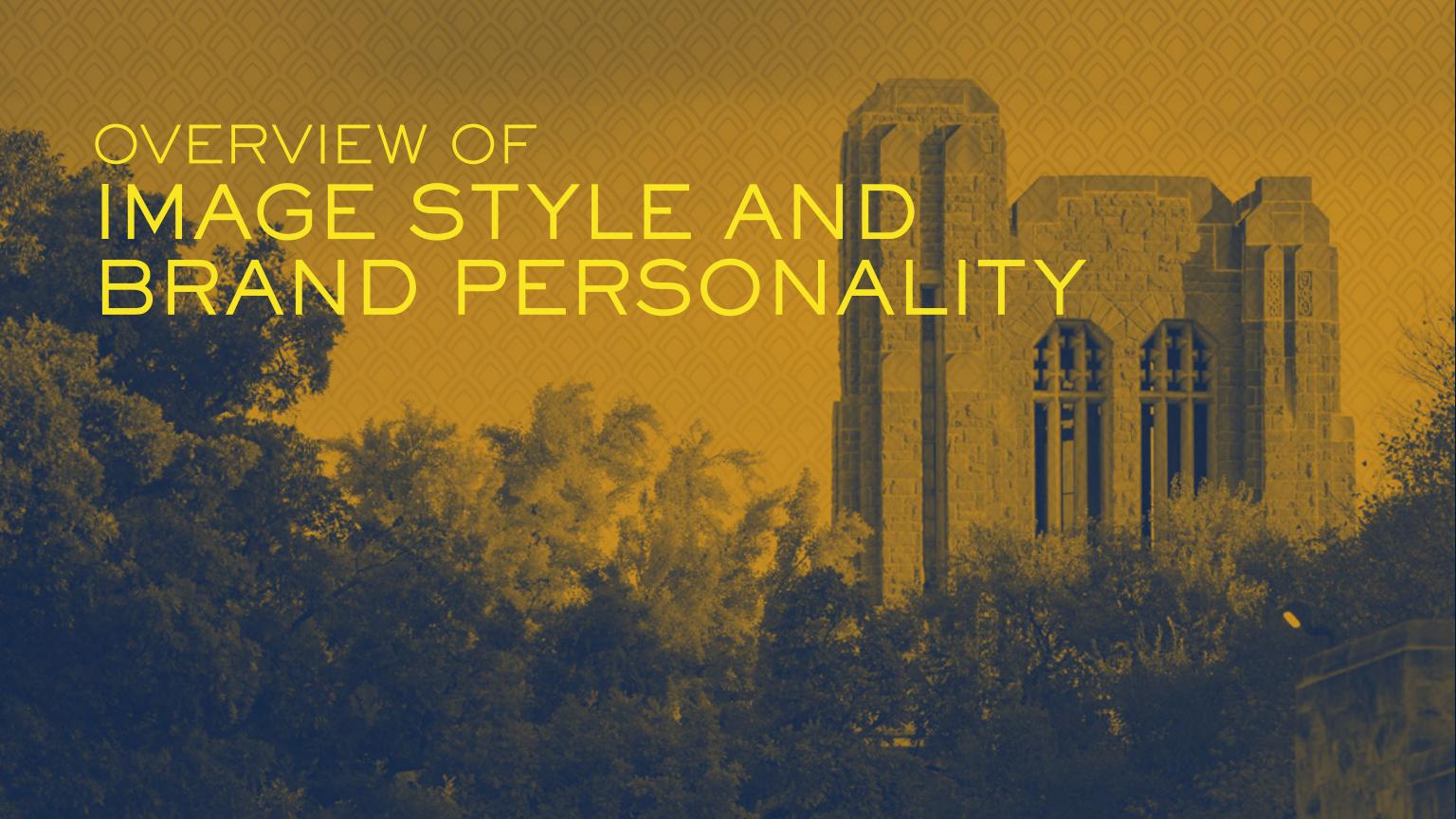
- > The First-Year Experience
- > Faculty & Staff Mentoring
- > Holistic Wellbeing (BU|BeWell)
- > Academic and Personal Exploration

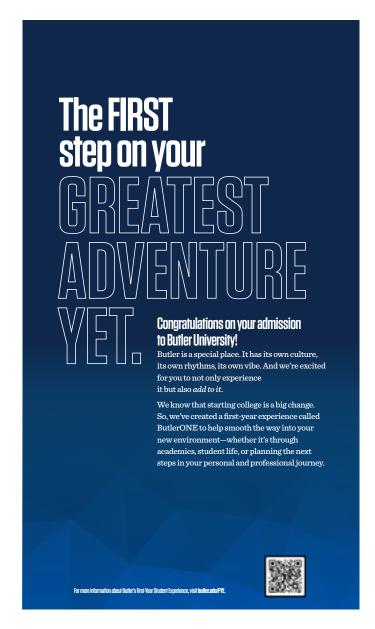
### **Supporting Narratives**

- > Stories of faculty/staff to student relationships
- > Center for Academic Success and Exploration
- > Exploratory Studies
- > First-Year Seminar (and other components of the Core Curriculum)
- > Diversity, Equity, Inclusion efforts

### **Desired Perceptions**

- > Butler's approach to well-being results in resilient, well-rounded graduates.
- > Butler embraces a personalized education that is designed to transform lives and instill a passion for lifelong learning.
- > Butler's approach to well-being is student-focused, helping students to achieve their best self.

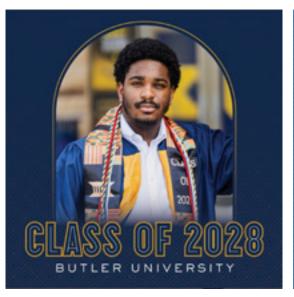




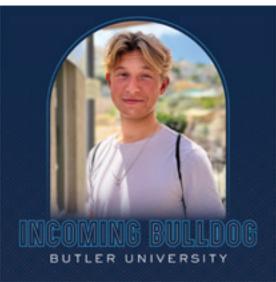




















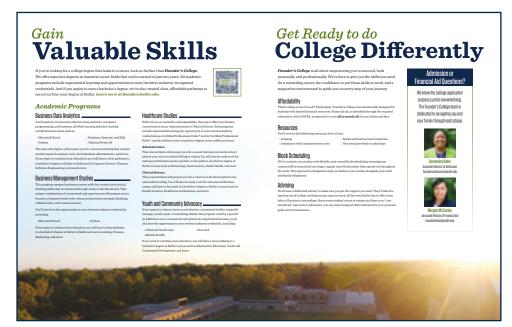


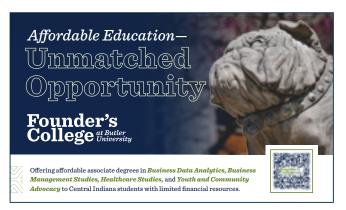


















### VOICE

The copy reinforces the brand's personality and "transforming together" essence. Our tone is active and full of opportunity. It establishes a personality built on transformation—a personality that is full of optimism and an overall outlook that anything is possible when done together.

The copy should be conversational and personable. It should provide insights about specific examples that prove out the greater points we're trying to make. When writing, keep the brand's personality in mind.

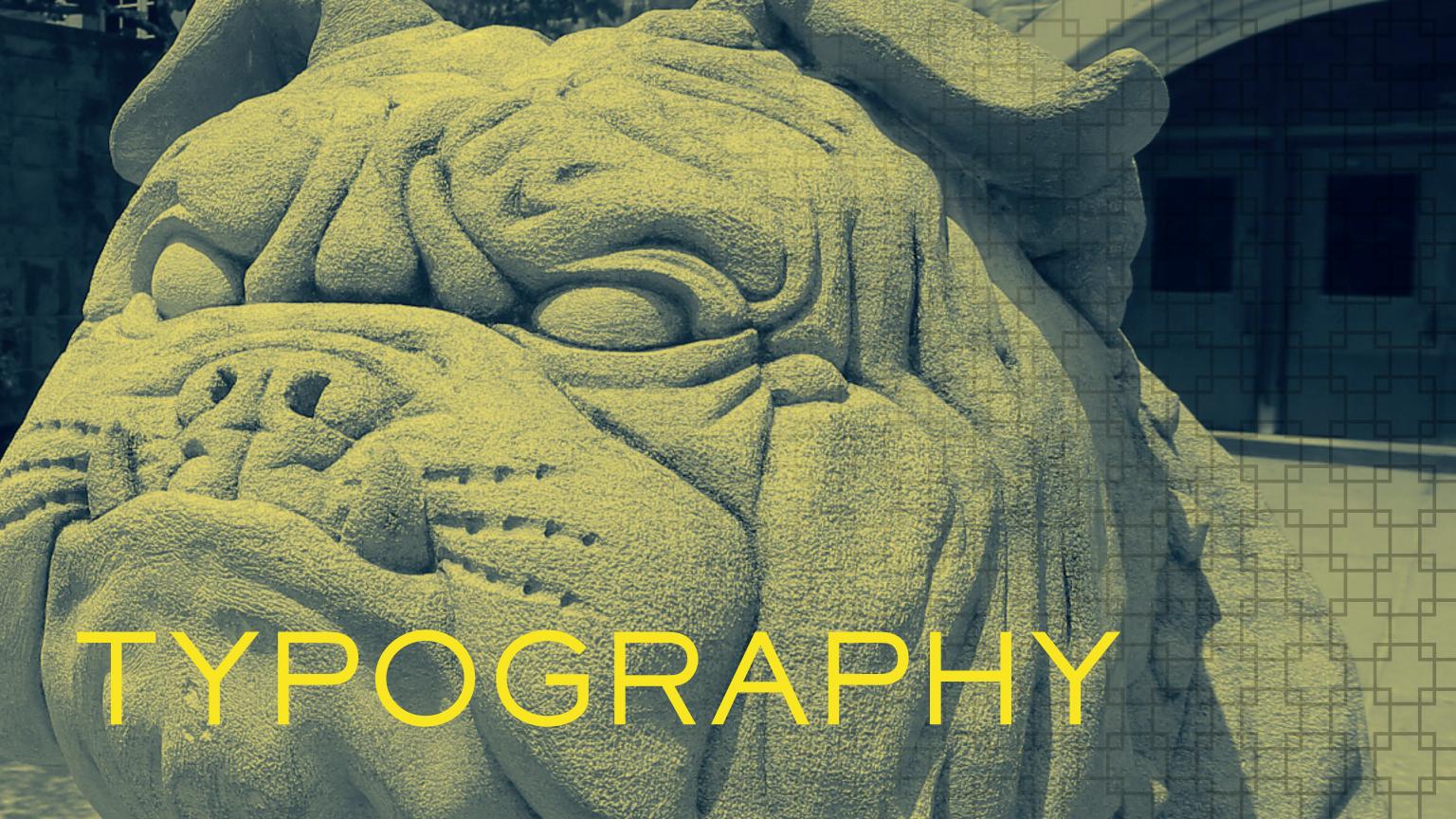
### **HEADLINES**

Headlines offer us a great opportunity to get across high-level ideas. They should capture the attention of the reader, pull them in, and make them want to read on. Our headlines speak from the personal voice of the brand with a can-do spirit, and with a belief that more is possible.

## **BODY COPY**

The Butler brand should always strive for a conversational tone and pace. Body copy should make a single compelling point in an interesting way, using specific, understandable examples to illustrate that point.

Endings should payoff the headline or opening of the body copy. This can be achieved with a confident statement, or by prompting the reader with a challenge that ties back to the overall theme of the piece.



### **TYPEFACES**

The Butler University brand uses these approved typefaces:

SACKERS
GOTHIC MEDIUM

Designed by Monotype Design Studio

ABCDE
FGHIJK
LMNOP
QRSTUV
WXYZ.?
!12345
6789

## Sentinel

Designed by Hoefler & Co.

abcdefghijklmn opqrstuvwxyz ABCDEFGHIJKLMN OPQRSTUVWXYZ

a b c d e f g h i j k l m n o p q r s t u v w x y z A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

abcdefghijklmn opqrstuvwxyz ABCDEFGHIJKLMN OPQRSTUVWXYZ

abcdefghijklmn opqrstuvwxyz ABCDEFGHIJKLMN OPQRSTUVWXYZ

## Tungsten

Designed by Hoefler & Co.

ABCDEFGHIJKLM
NOPQRSTUVWX
YZ.?!123456789
ABCDEFGHIJKLM

NOPORSTUVWX YZ.?!123456789

## **PRISMATIC**

Designed by Alex Sheldon.

ABCDEFGHIJKLM

NOPQRSTUVWX

YZ.21123456789

ABCDEFGHIJKLM

NOPORSTUVWX

YZ.?!123456789

## WEB USAGE

For web use, the Sackers Gothic faces are available for use as live text with a license, and are recommended as headers. Sentinel is also available for web use, and is recommended for body copy. (It can be substituted with Georgia if needed). Liberator and Duke can only be used in images.

## SACKERS GOTHIC MEDIUM

Available for Web Use Use as: Header Text Backup Option: Helvetica Bold

Designed by Monotype Design Studio

## SACKERS GOTHIC HEAVY

Available for Web Use Use as: Header Text Backup Option: Helvetica Bold

Designed by Monotype Design Studio

## Sentinel

Available for Web Use Use as: Body Text Backup Option: Georgia

Designed by Hoefler & Frere-Jones

## Georgia

Available for Web Use Use as: Body Text Backup Option: Georgia

Designed by Matthew Carter

## **Tungsten**

 $USE\,AS\,IMAGE,\,NOT\,AVAILABLE\,FOR\\LIVE\,TEXT$ 

Designed by Hoefler & Co.



#### WHAT IS PUBLIC HEALTH?

If you're interested in a career evaluating the nature of health and the underlying societal causes of disease at an individual, community, and global scale, Butler University's Public Health major may be the right fit.

#### What will I learn?

You will pursue learning and expand knowledge of the complex intersecting factors that shape health, developing the ability to think critically about global and public health. With an emphasis on social justice and diversity issues in health, you'll take courses and participate in experiential learning that will expand your knowledge and understanding.

#### What can I do with this degree?

This program is designed to be flexible and will prepare you equally well for direct entry into the workforce or the pursuit of graduate or professional studies. Graduates of this program can expect to pursue careers in public health, health policy and law, epidemiology, social work, health-related government careers, and more.

#### Why Public Health?

Understand complexity: You'll understand the complex factors that affect human health, including biological, environmental, cultural, socioeconomic, and systemic

Describe Public Health: You will be able to describe the interdisciplinary and interrelated nature of public health at a local/community, national, and global scale.

Apply Research Methods: You'll learn how to apply epidemiological and public health research methods—including statistics—to assess community health needs, assets and outcomes.

Analyze Factors: You'll analyze factors that contribute to health disparities and inequities and know how to find solutions to address them.

Apply Principles: You'll learn to apply the principles and methods of public health to address current and future challenges.

butler.edu/public-health

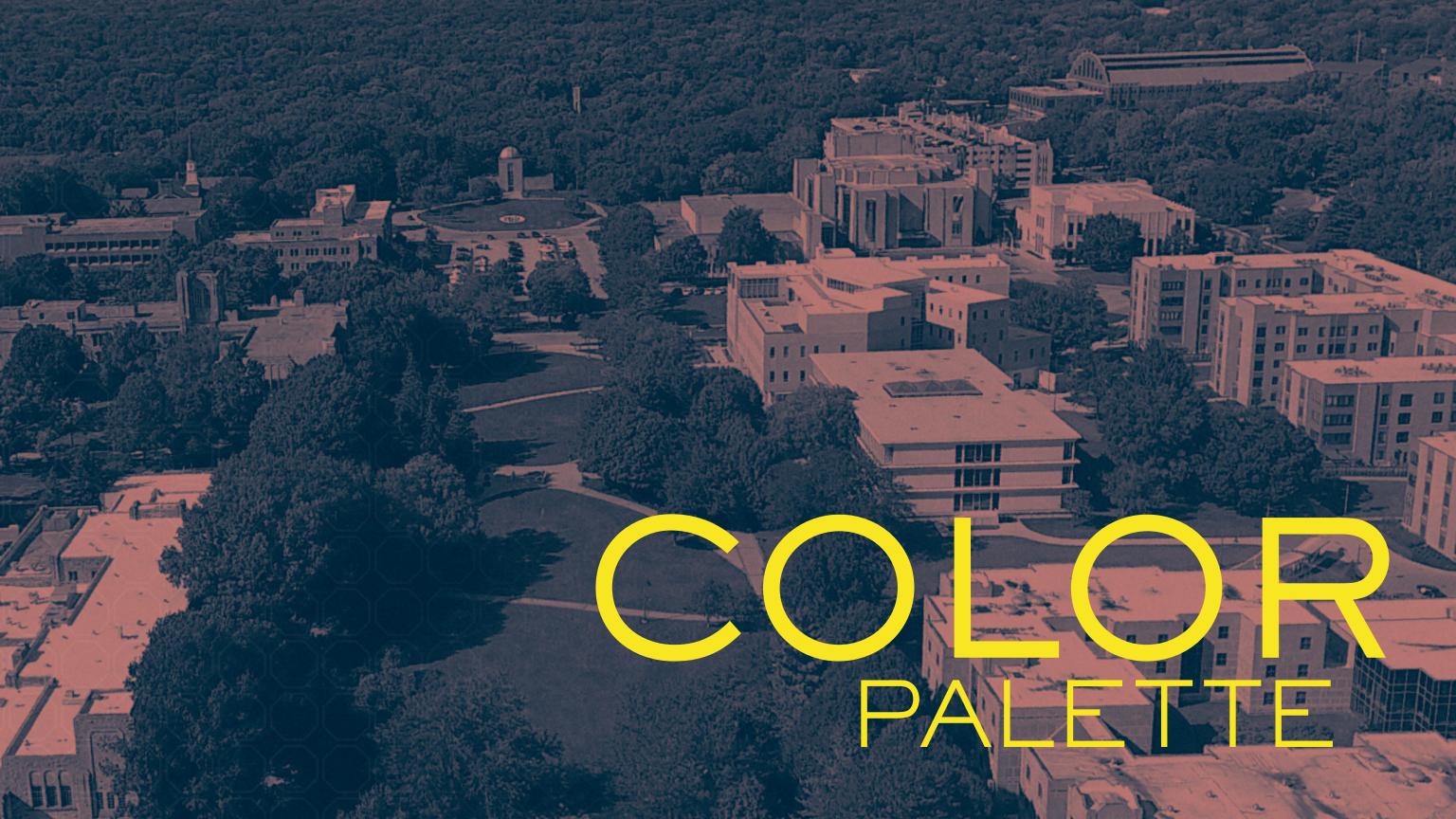


### SUBHEADS & CALLOUTS

Sackers Gothic Medium is the secondary typeface of the brand, and should be used for subheads, college name lock-ups, callouts, and lead-ins.

## **BODY COPY**

Sentinel Book is the primary long-form typeface for the Butler brand. All body copy should be set in Sentinel Book. When appropriate, Sentinal may be used for smaller subheads in conjunction with AT Stackers Gothic as the main typeface. Sentinel Book Italic and Bold can be used to add emphasis.



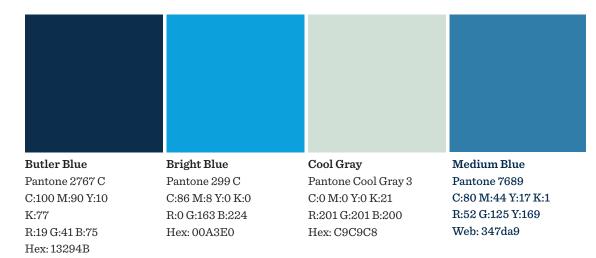
### PRIMARY BRAND COLORS

In addition to the primary tone of Butler blue, the brand's primary color palette extends to include complementary shades of blue and brighter colors that form the brand's supporting color palette. Each of these color palettes may be used across photographic treatments, typography, and layout of other collateral.

### SECONDARY BRAND COLORS

These warmer tones add a sense of activity to the brand and are appropriate for use as highlighted elements and detailed flourishes.

## **Primary Brand Colors**

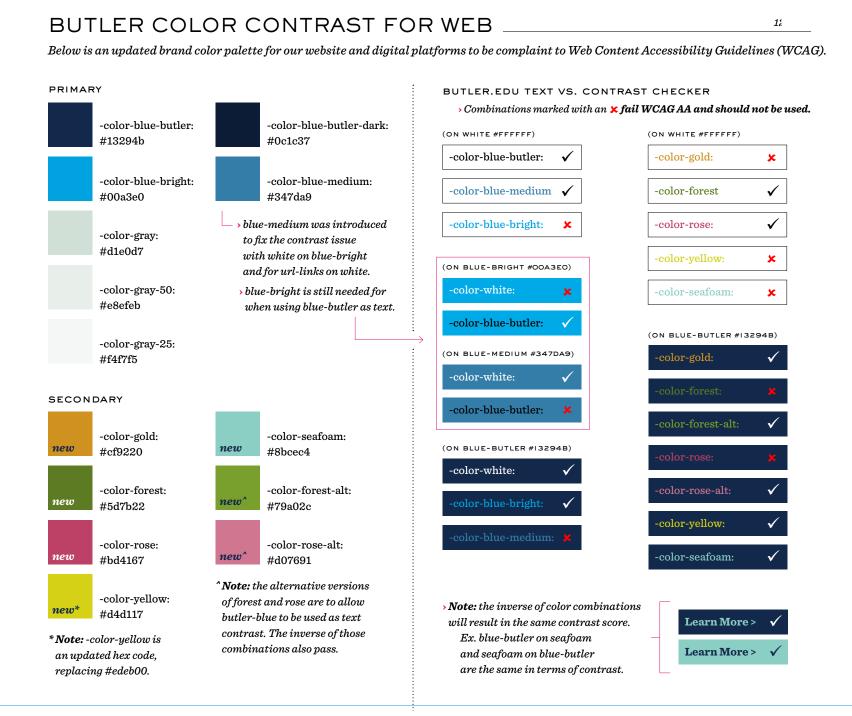


## **Secondary Brand Colors**



## **WEB COLORS**

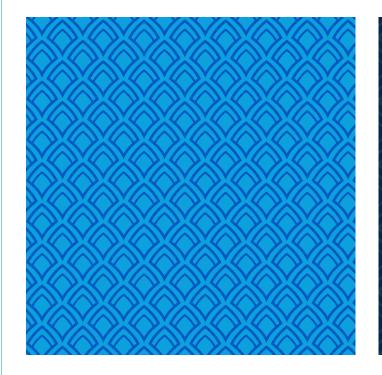
Web colors are established apart from primary brand colors with respect to online accessibility, both on mobile and desktop platforms.



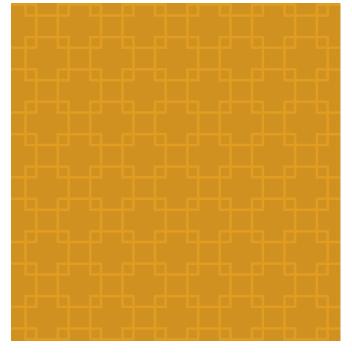


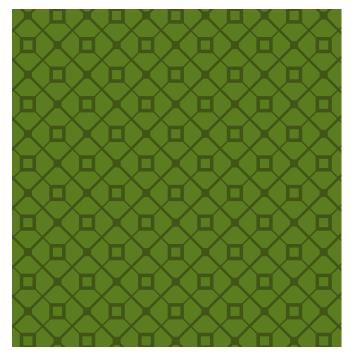
## PATTERNED BACKGROUNDS

These patterns add richness to a layout and support the overall feeling of unity and order. They are generally used as subtle design elements so as not to compete with messaging.



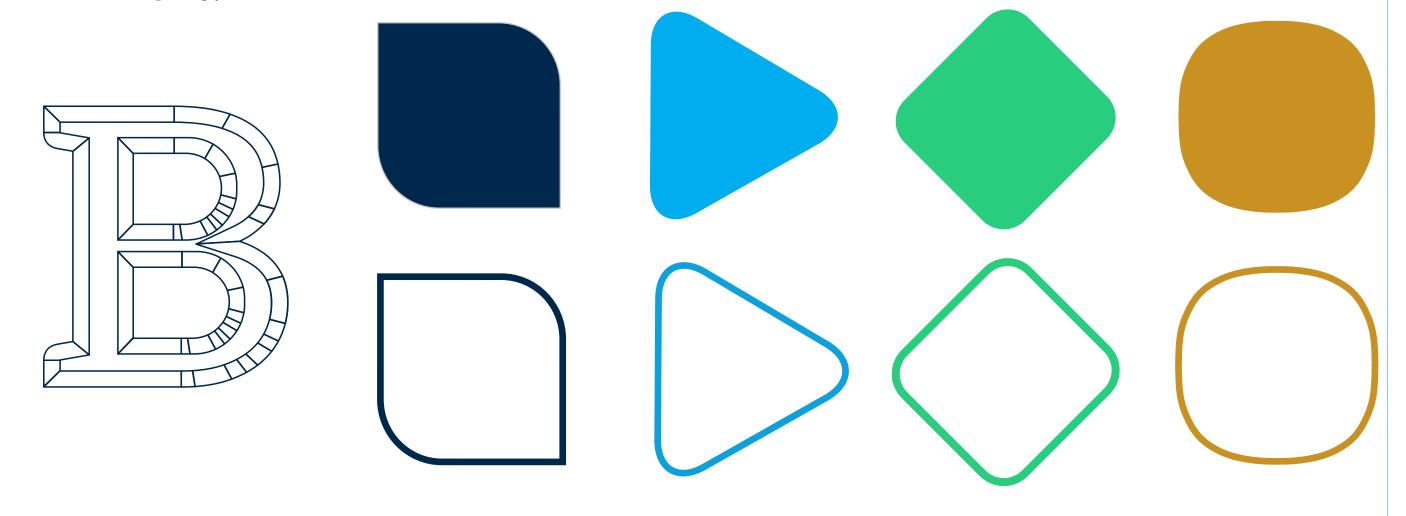






## SHAPES

Shapes and elements can add visual interest to a design or layout. These elements should used sparingly to avoid clutter.



## SHAPES

Shapes and elements can add visual interest to a design or layout. These elements should used sparingly to avoid clutter.



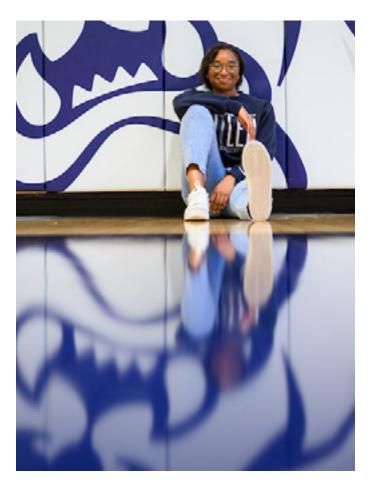






## **ENVIRONMENT**

Environmental shots, whether in the classroom or out-of-doors, should reflect confidence and authenticity. Whenever possible, candid scences are preferrable, but in the instance of controlled elements, the feeling should remain relaxed and casual.



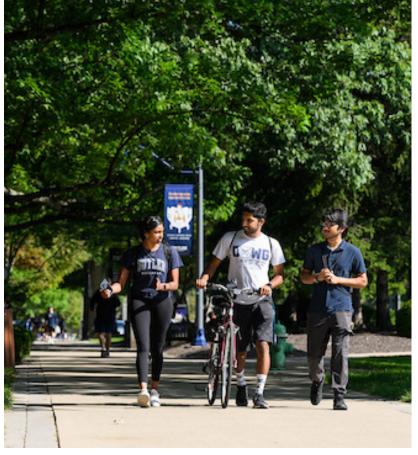




## CAMPUS

Campus shots should be considered in a similar way—reflecting an authentic and honest portrayal of Butler environs.











## MIXED COLORS

Photos can also be used in a variety of mixed brand colors to create subtle tone images.







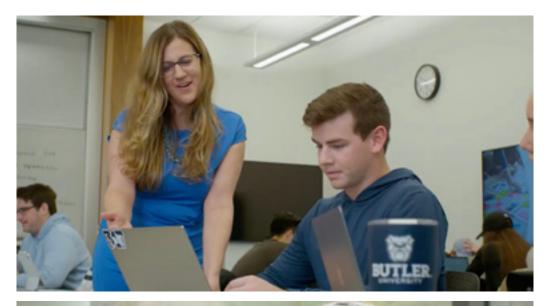




Video produced by Marketing and Communications reflects the brand in many ways. Interviews are shot on site in a relaxed setting and casual manner. Campus scenes, student/faculty interactions, and student life footage is captured in a similar manner, with attention to depicting the University's core values.

## ADDITIONAL ELEMENTS

Intro and Outro graphics also reflect brand standards and imagery. Lower-third titles use Tungsten, with Sentinel subheads imposed on brand color bars.







## LOGOS

The Butler University logo is the cornerstone of the University's visual identity.

All University logos are registered trademarks and may not be altered in any way.

The following guidelines govern the use of the logos in all forms of print and digital communications.

### **BUTLER UNIVERSITY LOGO**

The Butler University logo (also referred to as the primary logo) should be used on official University and academic communications and signage, as well as in cases when the audience is unfamiliar with Butler.

**BUTLER** UNIVERSITY



**BUTLER** UNIVERSITY



### **BUTLER LOGO**

This simplified version of the primary logo should be used on all marketing/brand pieces, as well as in all cases where the audience may be more familiar with Butler.

BUTLER

BUTLER

### LOCKUP SYSTEM

Each of the seven colleges are represented in this logo system by their pairings with the Butler wordmark. Logos available to the colleges are also available in two different configurations as well as color versions, and as art that can be reversed on a solid background.

 $Horizontial\,Logo/Full-Color$ 

BUTLER. COLLEGE of COMMUNICATIO

Vertical Logo/Full-Color

**BUTLER**.

COLLEGE of COMMUNICATION



**BUTLER** 

COLLEGE of EDUCATION

**BUTLER**.

COLLEGE of PHARMACY and HEALTH SCIENCES

**BUTLER** 

COLLEGE of LIBERAL ARTS and SCIENCES

BUTLER.

JORDAN COLLEGE of the ARTS

BUTLER.

LACY SCHOOL of BUSINESS

**BUTLER** 

FOUNDER'S COLLEGE

## **BUTLER**

COLLEGE of EDUCATION

## BUTLER

COLLEGE of PHARMACY and HEALTH SCIENCES

## BUTLER

COLLEGE of LIBERAL ARTS and SCIENCES

## **BUTLER**

JORDAN COLLEGE of the ARTS

## **BUTLER**

LACY SCHOOL of BUSINESS

BUTLER

FOUNDER'S COLLEGE

## UNIVERSITY SEAL

The University Seal may only be used by the President's Office.





## **BULLDOG HEAD**

The Bulldog Head is the primary mark of Butler
University Athletics. It can be used by Marketing and
Communications as a design element for non-athletic
purposes. It is not permitted for campus use.







### INFORMAL OR CASUAL WORDMARKS

This system covers instances where the Bulldog-paired logo can be combined with college or institutional programs or offices. These do not replace usage within the University logo system as it applies to colleges, but is intended for use as a marketing tool on products such as clothing or office products.





## LOGO CLEAR SPACE

The Butler logos are most effective when surrounded by as much open space as possible. A minimum amount of clear space must surround the logo at all times. See diagrams to the right for the appropriate clear space for the various logos.

BUTLER LOGO CLEAR SPACE





PRIMARY VERTICAL LOGO CLEAR SPACE





PRIMARY HORIZONTAL LOGO CLEAR SPACE

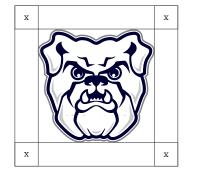




BULLDOG LOGO CLEAR SPACE







## MINIMUM SIZES

To ensure visibilty and legibility, the Butler logos should not be presented in sizes smaller than the requirements shown on this page.

To maintain visual integrity, applications using alternative reproduction techniques, such as embroidery and silkscreen, may require presenting the logos at larger sizes than indicated here.

These are only minimum sizes. Logos should be sized appropriately for the piece being designed.

MINIMUM SIZE FOR PRINT	MINIMUM SIZE FOR DIGITAL
BUTLER LOGO CLEAR SPACE	
.125" <b>BUTLER</b>	20 px [BUTLER
PRIMARY VERTICAL LOGO	
.125" IBUTLER	20 px BUTLER
PRIMARY HORIZONTAL LOGO	
.125" <b>BUTLER</b> UNIVERSITY	20 px BUTLER UNIVERSITY
BULLDOG LOGO	
.125" <b>BUTLER</b>	20 px <b>BUTLER</b>

#### FOUNDER'S COLLEGE

Founder's College is a distinct sub-brand of Butler University, designed to appeal to a highly targeted audience. While it features its own unique color palette, logo, and design direction, it maintains a clear and cohesive connection to the broader Butler University brand. The primary typeface for the mark is Sentinel Bold. Founder's College incorporates one of the secondary brand colors, Forest, as a complement to Butler Blue.

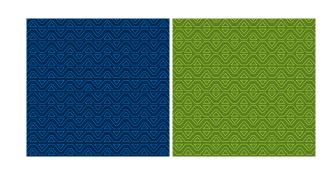


Founder's College
at Butler University



Founder's College
at Butler University

Founder's College backgrounds have been inspired by decorative details in the architecture of Jordan Hall, Butler's original classroom building.



While Founder's College has its own identity, when represented alongside Butler's other colleges, it should follow the University's logo system.









## MASCOT

Butler's live mascot, Blue IV, is an identifiable brand ambassador for the University.

Photos or illustrations of the mascot, or his likeness, are reserved for the mascot program only and are not allowed for campus use on any marketing materials, apparel, or other merchandise.

Similarly, a paw print is not allowed for campus use on any marketing materials, apparel, or other merchandise.



BUTLER UNIVERSITY STYLE GUIDE VIO.O

# **LOGO USAGE**

## THIRD-PARTY BRANDING GUIDELINES

The Butler University and third-party trademarks should never be joined together to create a new or separate trademark or logo, and no endorsement lines should be used with the Buter logo, without express approval from Butler Marketing and Communications.

#### SPONSORSHIPS/CO-BRANDING

This section addresses how to identify external partner organizations. One of the University's strengths include its variety of partnerships which, when used correctly, can strengthen a marketing message. Combining the strength of two or more brands is called co-branding. Co-branding allows us to establish a visual association with our partners while continuing to leverage the Butler University brand. When co-branding, use all established guidelines for the standard use of our logo and apply the co-branding guidelines in addition.

Co-branding guidelines should follow these general outlines:

Partners—When a partner helps develop and deliver programs, treat the partner's name as you would the Butler wordmark. Both logos should be the same size.

Sponsor Sponsors contribute goods, service, or money that deliver programs. Place sponsor logos at the page bottom or in credits. Make sponsor logos smaller than the Butler wordmark.

MULTIPLE Sponsors by contribution level (e.g. gold, silver, and bronze); then list sponsors by level alphabetically. When dealing with a long list of sponsors or limited space, use names instead of logos for a more professional look.

#### **BUTLER AS PRIMARY PARTNER:**



#### in partnership with

Partner Partner Partner Logo 1 Logo 2 Logo 3

**EXAMPLES:** 



pwc







#### BUTLER AS EQUAL PARTNER:



Partner Logo

**EXAMPLES:** 









#### BUTLER AS SUPPORTING PARTNER:

# Partner Logo



Partner Logo 2

Partner Logo 3

EXAMPLES:









**BUTLER WITH SPONSOR:** BUTLER Sponsor Logo 3 **BUTLER WITH MULTIPLE SPONSORS:** 

**BUTLER** 

Sponsor Logo 1 Sponsor Logo 2 Sponsor Logo 3



# Are you or your child interested in music?

The Butler Community Arts School is the place for you. Serving children as young as 5 to adults, the school offers summer camps, private lessons, and group classes -all at an affordable price.

Instruction is held on the Butler campus by trained Jordan College of the Arts students.

**BUTLER** 

Adult Big-Band Workshop

Arts Camps

Ballet Summer Intensive

Bass Camp Brass Camp (NEW!)

Jazz Camp Percussion Camp Snare & Tenor Camp Strings Camp

String Scholars Camp Theatre Camps (NEW!)

Voice Camp Woodwind Camp (NEW!)

Piano Camps











For more information, visit www.butler.edu/bcas or email bcas@butler.edu.

## BUTLER ARTS AND EVENTS CENTER CO-BRANDING

Butler Arts and Events Center co-branding is similar to University-wide co-branding with the exception that it follows strict layout rules. The Butler wordmark and the BAC wordmark should be displayed at the same size. Partnerships with Butler University facilities should display as follows:

# **BUTLER**

CLOWES MEMORIAL HALL



Sponsorships with one or more partners should display as follows:













#### OTHER ITERATIONS

There are other official uses of the Butler Logo that occur in new media applications. Subsequent usage in similar circumstances requires permission by the Marketing and Communications office.







Every email that comes from the University reflects upon the institution.

Using one simple, branded email signature across campus helps strengthen not only the perception of the University's valuable reputation, but also assists in communicating the University's visual identity on the most basic level.

In order to create a more consistent University-wide web presence, we recommend the following email signature templates as a baseline.

#### STANDARD EMAIL SIGNATURE

12 pt. Georgia is the preferred font for email signatures, and should be listed in this order and all on individual lines:

Name (bold)

Title

Department/Office/Unit

**Butler University** 

Office phone

Mobile phone

Email address

\*An option to include your professional social network links is acceptable on the last line.

\*An option to include your preferred pronouns is also acceptable as a last line.

Butler University email signature wordmark.

#### **SAMPLE SIGNATURES:**

#### **Courtney Tuell**

Executive Director,
Brand Marketing
Butler University
4600 Sunset Avenue
Robertson Hall, room 200
317-940-9481 (office)
317-287-6342 (mobile)
ctuell@butler.edu

#### Phil Eichacker

Art Director
Marketing and Communications
Butler University
317-940-8375 (office)
317-287-6342 (mobile)
peichack@butler.edu
Pronouns: He, Him





The properly sized Butler University email signature wordmark is available for download at www.butler.edu/marketing.

## Instructions for email signature implementation:

#### For Windows:

- Open a new message.
- On the Message tab, in the Include group, click Signature, and then click Signatures.
- On the Email Signature tab, click New.
- Type a name for the signature, click OK.
- In the Edit signature box, paste (Control+V) the signature you copied below.

#### For Mac:

- Go to the Outlook menu and select Preferences.
- Select Signatures.
- Click the plus icon (+) to add a new signature.
- Double click the "Untitled" signature and rename it.
- In the Signature box, paste (Control+V) the signature you copied below.

## **EMAIL SIGNATURE WITH PHOTO**

#### Instructions for adding photo to email signature:

- In Outlook, choose the blue button, "New Mail," located in the upper left of the Outlook window.
- Directly above the "From" field at the top of the window, there will be a top menu—choose "Signature."
- At the bottom of the drop-down menu, choose "Manage Signatures."
- A new window will appear. In the left window, highlight the signature you wish to change. At the bottom of that list will be buttons to add, delete, or edit signatures—choose "Edit."
- A new window will appear in which you will see your signature displayed. Place a cursor at the beginning or the first line of your signature. In the menu bar under "Signature Name," hover over the "Insert Picture" icon and select the downward arrow to choose "Picture from File."
- Another window will appear for you to choose the location of where you have downloaded your photo. Select your photo, then choose "Insert." Your photo will appear in the signature window where your cursor was placed.
- Choose "Save" from the menu at the top of the window. Then close the window by selecting the red button at the top left corner of the window. You can then exit the signature manager and return to the standard "New Mail" window. Your new signature with your profile photo can then be accessed from the "Signature" top menu and chosen for your messages.



Phil Eichacker
Art Director
Marketing and Communications
Butler University
4600 Sunset Avenue
317-940-8375 (office)
317-287-6342 (mobile)
Pronouns: He, Him



## EMAIL SIGNATURE WITH PHOTO AND SIGNATURE

#### Instructions for adding linked graphic to email signature:

#### In Outlook:

- Go to SETTINGS (first drop-down menu under "Outlook" at top of screen
- Click on the icon labeled "Signature"
- In the Signature name window, either choose to create a new signature (+ or -), or choose Edit to modify existing signature
- A new window will appear to create/edit the signature.
- Paste jpeg by placing cursor at the bottom of the signature under the Butler University logo.
- With jpeg selected, go to "Format" drop down menu, and select "Insert Hyperlink."
- Add web address is you want graphic to link and click "OK.
- Signature window will return. Select "Save" at the top of the window.



Phil Eichacker
Art Director
Marketing and Communications
Butler University
4600 Sunset Avenue
317-940-8375 (office)
317-287-6342 (mobile)
Pronouns: He, Him



Butler Two-Year College Ask Me Workstream Member More.



# SIGNAGE

#### WAYFINDING

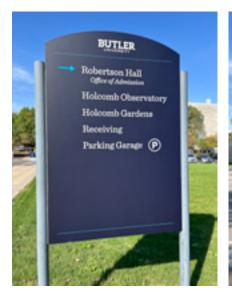
This section outlines wayfinding guidelines for exterior and interior spaces on Butler University's campus.

DIRECTIONAL (EXTERIOR)—Signs should be Butler Blue (PMS 2767). Directions to campus buildings use Sentinel Medium, and Butler Bright Blue, (PMS 299) for directional arrows.

In the case of directional signs with spaces, building names should appear in Sackers Gothic, all caps.

BUILDING GROUND SIGNAGE (EXTERIOR)—Signs designating buildings shouls be Butler Blue, with building names in Sackers Gothic. Offices within buildings should also appear in Sackers Gothic.

#### **EXTERIOR EXAMPLES:**















#### WAYFINDING

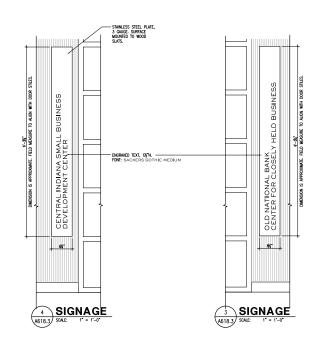
INTERIOR OFFICE SIGNAGE—Interior signage should follow the aesthetics of the architecture in composition, but should adhere to Butler Brand guidelines in color and fonts. Depending on the architect, styles for interior signage will vary.

Interior office signage for a collaborative space can include the organization's logo. Any interior office signage that is permanent (affixed to a wall) needs to be coordinated with Marketing and Communications. Non-permanent signage such as pull-up banners can be ordered without such coordination.

EXTERIOR OFFICE SIGNAGE—Exterior office signage for a collaborative space should use Butler's Sackers Gothic Regular font or the organization's font. The sign should never use the logo of either party. See example.

# SIGNAGE COLORS:

This rule applies to all signs. When the sign, or background the sign will be applied to, is white or a grey color, letters should appear in Pantone 2767. When the sign, or background the sign will be applied to, is a dark color, letters should appear in white.



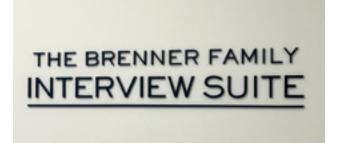
#### **EXAMPLES:**













# **QUESTIONS?**

This style guide is designed to strengthen the Butler University brand, not to impose unnecessary restrictions on your creativity. Nevertheless, it is vitally important that we ensure a consistent and appropriate brand for the University. Please exercise good judgment in all creative executions and strive to use the brand effectively for your audience, using this style guide as a tool.

If you have any questions, please contact:

# **Courtney Tuell**

Executive Director, Brand Marketing ctuell@butler.edu
317-940-9807

#### Phil Eichacker

Art Director
peichack@butler.edu
317-940-8375