

# Butler University's Observed Holidays & Schedule

Butler currently observes the following holidays:

- Juneteenth (June 19)
- Independence Day (July 4)
- Dr. Martin Luther King Jr. (third Monday of January)
- Thanksgiving break (Wednesday through Friday)

- Winter Break (Christmas Eve through New Year's Day)
- Labor Day (1<sup>st</sup> Monday of September)
- Memorial Day (last Monday of May)

## Holiday Observation Process\*:

\*Outside of winter break, if a holiday falls on a normally scheduled day off, the holiday will be observed in the following way:

- Holiday falls on a **Saturday**, observed on a *Friday*
- Holiday falls on a **Sunday**, observed on a *Monday*

\*Outside of winter break, if a holiday falls during the workweek, it will be observed on that day of the week:

- Holiday falls on a **Monday**, observed on a *Monday*      Holiday falls on a **Thursday**, observed on a *Thursday*
- Holiday falls on a **Tuesday**, observed on a *Tuesday*      Holiday falls on a **Friday**, observed on a *Friday*
- Holiday falls on a **Wednesday**, observed on a *Wednesday*

\* During Winter break, if New Year's Day falls on a Saturday or Sunday, winter break will extend through the Monday following the New Year's holiday.

Holiday	2023 – 2024	2024 – 2025
Juneteenth	Monday, June 19	Wednesday, June 19
Independence Day	Tuesday, July 4	Thursday, July 4 – Friday, July 5
Labor Day	Monday, September 4	Monday, September 2
Thanksgiving	Wednesday, November 22 – Friday, November 24	Wednesday, November 27 – Friday, November 29
Winter Break (Christmas Eve – New Year's Day)	Friday, December 22 – Monday, January 1	Monday, December 23 – Wednesday, January 1
Dr. Martin Luther King Jr. Day	Monday, January 15	Monday, January 20
Memorial Day	Monday, May 27	Monday, May 26

BUTLER UNIVERSITY



\*Guidelines may be adjusted depending on department/division need (eg. events, on-call schedules, emergencies, etc.). Please address questions to your department's leadership team