

Butler University
2024-25 Biweekly Payroll Schedule

	Pay Date	Pay Period	Deadline Notes
Summer 2024	6/14/24	5/25/24	6/7/24
	6/28/24	6/8/24	6/21/24
	7/12/24	6/22/24	7/5/24
	7/26/24	7/6/24	7/19/24
	8/9/24	7/20/24	8/2/24
	8/23/24	8/3/24	8/16/24
Fall 2024	9/6/24	8/17/24	8/30/24
	9/20/24	8/31/24	9/13/24
	10/4/24	9/14/24	9/27/24
	10/18/24	9/28/24	10/11/24
	11/1/24	10/12/24	10/25/24
	11/15/24	10/26/24	11/8/24
	11/29/24	11/9/24	11/22/24
	12/13/24	11/23/24	12/6/24
	12/27/24	12/7/24	12/20/24
Spring 2025	1/10/25	12/21/24	1/3/25
	1/24/25	1/4/25	1/17/25
	2/7/25	1/18/25	1/31/25
	2/21/25	2/1/25	2/14/25
	3/7/25	2/15/25	2/28/25
	3/21/25	3/1/25	3/14/25
	4/4/25	3/15/25	3/28/25
	4/18/25	3/29/25	4/11/25
	5/2/25	4/12/25	4/25/25
	5/16/25	4/26/25	5/9/25
	5/30/25	5/10/25	5/23/25

Deadline Note: Please approve all time by 10 AM, Tuesday, 9/3/24.

Deadline Note: Please review pay period memo concerning cut-offs for hours being paid 12/27/24.

All time must be approved in the Time and Labor system by noon each Monday for the prior week.