



## YEAR 1: DISCOVER

\*color blue = department specific opportunities or activities

### ❖ Discover academic resources

- Sign up to be paired with a peer mentor—a student in your major who can show you the ropes
- Connect with your professors during their office hours (look for an email over the summer about signing up)
- Talk with your academic advisor to discover more about study abroad, independent research, and internship opportunities
- Visit the CASE office in Jordan Hall 144 and attend workshops to help you succeed in your classes
- Attend Study Abroad Fair on campus to discover your options. Be sure to ask about GALA. For more info: <https://www.butler.edu/academics/study-abroad/>.

### ❖ Discover career resources

- Visit the CaPS office (Dugan Hall) / Courtney Rousseau in JH218 and find their website. Getting on their radar is powerful. [www.butler.edu/career](http://www.butler.edu/career). Check out the “Guide to Professional Success.”
  - Complete self-assessments with CaPS to discover your skills, interests, and talents
  - Work with CaPS advisor to develop a resume and LinkedIn profile
  - Learn about Handshake for on and off-campus job opportunities
- Attend CaPS Career Fair event on campus to discover your options

### ❖ Discover BU beyond the classroom

- Attend lectures by departmental, university, and visiting scholars
- Attend department social events like the Fall Scavenger Hunt and Spring End of Year Picnic
- Attend the Spring Undergraduate Research Conference and hear what your fellow majors have been researching
- Attend an array of on-campus events including talks, panels, and performances
- Join an on-campus organization or club
- Explore Indianapolis and its many museums, cultural events, and communities. Keep an eye out for opportunities to explore with your department faculty.

## YEAR 2: EXPLORE

Keep **DISCOVERING**. And also...

### ❖ Explore your academic options

- Meet with your academic advisor to discuss your progress within your major/minor, possible additional areas of study, and possible career interests
- Work with academic advisor to identify study abroad, research (thesis), internship, and/or coursework options for the summer and/or the coming academic year
- Talk with your professors about possible research opportunities
- Check out the Butler Summer Institute (BSI) and consider applying
- Attend Study Abroad Fair on campus and visit study abroad office in person and online.

### ❖ Explore opportunities outside of the classroom

- Attend “Speed-Scholarship” events to learn about the exciting research your professors are undertaking and opportunities for you to do the same.
- Make an appointment with Faculty Director of Prestigious Fellowships and Scholarships and Associate Professor of History Zach Scarlett to learn about exciting opportunities at Butler and beyond. If you are interested in applying for a grant or fellowship, mention it to your advisor or to your professors.
- Visit CaPS to learn more about summer internship and job opportunities
- Connect with CaPS advisor for assistance with application materials as well as interview preparation for internships/jobs
- Attend CaPS Career Fair event on campus
- Step-up your involvement on campus and seek a leadership position in a group or club important to you
- Explore events on and off campus; attend something different and new for you

## YEAR 3: ENGAGE

Keep **DISCOVERING** and **EXPLORING**. And also...

### ❖ Engage fully in academics

- Conduct an internship or independent research (get started on a thesis; look into applying to BSI this summer) related to your field of study OR solidify plans to do so in the coming year
- Meet with your academic advisor to check your progress and outline your path to completing your degree
- Visit with study abroad office to take care of logistics associated with study abroad
- Consider taking a course or two outside of your major to broaden your exposure
- Seek every opportunity to refine your public speaking, writing, and critical thinking skills

❖ **Engage in career planning**

- Meet with your academic and CaPS career advisors to discuss post-graduation plans
- Attend Department Graduate School info session
- Consider taking “LC301: Career Planning Strategies”—1 credit P/F class.
- Meet with CaPS career advisor to update resume, LinkedIn, and Handshake profiles
- Evaluate admission requirements, entrance exams, and application deadlines for post-graduate programs
- Prepare for graduate school entrance exams if applicable
- If you are interested in applying for a fellowship or grant, make decisions now. Most major grant applications are due in the fall of senior year.
- Meet with CaPS advisor to work on personal statement if applicable
- Request letters of recommendation
- Research top job sectors and industries to identify opportunities
- Attend job fairs and events to meet BU alumni
- Attend CaPS networking and Career Fair events

❖ **Engage on and off campus**

- Stay involved in a few BU clubs/groups important to you
- Engage in volunteer activities on and off campus
- Consider job shadowing to gain experience and insight



**YEAR 4: LAUNCH**

Keep **DISCOVERING, EXPLORING, and ENGAGING**. And also...

❖ **Finalize academic endeavors**

- Complete an internship/independent research (thesis) experience
- Meet with academic advisor to check academic record for graduation requirements and discuss post-graduation plans

❖ **Plan for the future**

- Practice talking about the skillset you have developed at Butler
- Complete applications for graduate school
- Visit CaPS for job search strategies
- Update your resumé