

## Butler University Office of Sponsored Programs

### Rubric for HAC Inductive Research Proposal

(see other page for deductive rubric)

	Does Not Meet Requirements	Approaches Requirements	Meets Requirements	Exceeds Requirements	Score
<b>Review of Literature/ Relevant Background/Novelty of Research</b>	0 No relevant literature. Does not discuss novelty	4 Mostly relevant literature; Not comprehensible by a non-expert; Incomplete or incorrect references. Little discussion of novelty in relation to past research.	6 All relevant literature; Mostly comprehensible by a non-expert; Mostly complete and correct references; Convincing description of novelty.	9 All relevant literature; Fully comprehensible by a non-expert; Complete and correct references; Convincing description of novelty.	
<b>Significance to the Field, Significance to the Author, Broader Societal Significance, &amp; Future Implications</b>	0 No description of the significance of the project	3 Briefly mentions the significance of the project to the field, author, broader society, or future research objectives; Missing key details or information	6 Justifies the need for the current project for the field, for the author, or for future research objectives; Short description of the broader societal significance. Missing minor details or information	9 Justifies the need for the current project for the field, for the author, and for future research objectives; Convincing description of the broader societal significance. Missing minor details or information	
<b>Butler Impact</b>	0 Missing discussion of broader impacts	3 Minor mention of how the proposal will impact the research and/or teaching infrastructure at Butler	6 Justification of how the proposal will impact the research and/or teaching infrastructure at Butler	9 Plan to work with undergraduate students and compelling justification of how the proposal will impact the research and/or teaching infrastructure at Butler	
<b>Objectives</b>	0 No objectives identified	2 Incomplete or unclear objectives	4 Realistic and clearly stated objectives, research hypothesis, or goals	6 Detailed, realistic, and clearly stated objectives, research hypothesis, and/or goals	
<b>Methodology (Processes, Measures Analysis)</b>	0 No process, measures or analysis included	3 Brief description of process, measures and analysis as appropriate	6 Complete description of process, measures and analysis as appropriate	9 Complete and comprehensive description of process, measures and analysis as appropriate	
<b>Timeline</b>	0 No timeline included	1 Timeline is incomplete or unreasonable	2 Timeline is complete and reasonable	3 Timeline is complete, reasonable, and thorough	
<b>Reporting</b>	0 No reporting included	1 Reporting is incomplete or unreasonable	2 Reporting is complete and reasonable	3 Reporting is complete, reasonable, and thorough	
<b>Budget and Budget Justification</b>	0 No itemized budget or justification for expenditures	3 Vaguely addressed itemized budget or justification for expenditures	6 Complete itemized budget; Major expenditures include basic justification	9 Complete itemized budget; Thoroughly addressed each expenditure with clear justification; Direct costs versus stipends	
<b>Professionalism</b>	0 Three items under 'exceeds expectations' are missing or inadequate	1 No more than two of the items under 'exceeds expectations' are missing or inadequate	2 No more than one of the items under 'exceeds expectations' are missing or inadequate	3 Proper formatting and grammar throughout proposal, all required sections present and well-formatted in the proposal, professional tone reflects expectations for an outside, competitive research proposal	
					1 for no successful HAC
					1 for Associate Professor
					3 for Assistant Professor
					<b>TOTAL</b>
					<b>Percent (TOTAL/60)</b>

## Butler University Office of Sponsored Programs

### Rubric for HAC Deductive Research Proposal

(see other page for inductive rubric)

	Does Not Meet Requirements	Approaches Requirements	Meets Requirements	Exceeds Requirements	Score
<b>Review of Literature/ Relevant Background/Novelty of Research</b>	0 No relevant literature. Does not discuss novelty	4 Mostly relevant literature; Not comprehensible by a non-expert; Incomplete or incorrect references. Little discussion of novelty in relation to past research.	6 All relevant literature; Mostly comprehensible by a non-expert; Mostly complete and correct references; Convincing description of novelty.	9 All relevant literature; Fully comprehensible by a non-expert; Complete and correct references; Convincing description of novelty.	
<b>Significance to the Field, Significance to the Author, Broader Societal Significance, &amp; Future Implications</b>	0 No description of the significance of the project	3 Briefly mentions the significance of the project to the field, author, broader society, or future research objectives; Missing key details or information	6 Justifies the need for the current project for the field, for the author, or for future research objectives; Short description of the broader societal significance. Missing minor details or information	9 Justifies the need for the current project for the field, for the author, and for future research objectives; Convincing description of the broader societal significance. Missing minor details or information	
<b>Butler Impact</b>	0 Missing discussion of broader impacts at Butler	3 Minor mention of how the proposal will impact the research and/or teaching infrastructure at Butler	6 Justification of how the proposal will impact the research and/or teaching infrastructure at Butler	9 Plan to work with undergraduate students and compelling justification of how the proposal will impact the research and/or teaching infrastructure at Butler	
<b>Deductive Problem Statement</b>	0 No clear problem statement	5 Problem is well described	10 Problem is well described and feasibility is addressed	15 Problem is well described, feasibility is addressed (including partial results), and prior success is described	
<b>Timeline</b>	0 No timeline included	1 Timeline is incomplete or unreasonable	2 Timeline is complete and reasonable	3 Timeline is complete, reasonable, and thorough	
<b>Reporting</b>	0 No reporting included	1 Reporting is incomplete or unreasonable	2 Reporting is complete and reasonable	3 Reporting is complete, reasonable, and thorough	
<b>Budget and Budget Justification</b>	0 No itemized budget or justification for expenditures	3 Vaguely addressed itemized budget or justification for expenditures	6 Complete itemized budget; Major expenditures include basic justification	9 Complete itemized budget; Thoroughly addressed each expenditure with clear justification; Direct costs versus stipends	
<b>Professionalism</b>	0 Three items under 'exceeds expectations' are missing or inadequate	1 No more than two of the items under 'exceeds expectations' are missing or inadequate	2 No more than one of the items under 'exceeds expectations' are missing or inadequate	3 Proper formatting and grammar throughout proposal, all required sections present and well-formatted in the proposal, professional tone reflects expectations for an outside, competitive research proposal	
					1 for no successful HAC
					1 for Associate Professor
					3 for Assistant Professor
					<b>TOTAL</b>
					<b>Percent (TOTAL/60)</b>