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| --- | --- | --- | --- | --- | --- | --- |
| 2022-2023 BIWEEKLY PAYROLL SCHEDULE | | | | | | |
|  | **Pay Date** |  | **Pay Period** | | |  |
| **Summer 2022** | 3-Jun |  | 14-May | to | 27-May | NOTE\*\* Deadline – Please approve all time by 10am Tuesday, May 31st. |
|  | 17-Jun |  | 28-May | to | 10-Jun |  |
|  | 1-Jul |  | 11-Jun | to | 24-Jun |  |
|  | 15-Jul |  | 25-Jun | to | 08-Jul |  |
|  | 29-Jul |  | 09-Jul | to | 22-Jul |  |
|  | 12-Aug |  | 23-Jul | to | 05-Aug |  |
|  | 26-Aug |  | 06-Aug | to | 19-Aug |  |
| **Fall** | 9-Sep |  | 20-Aug | to | 02-Sep | NOTE\*\* Deadline – Please approve all time by 10am Tuesday, September 6th. |
|  | 23-Sep |  | 03-Sep | to | 16-Sep |  |
|  | 7-Oct |  | 17-Sep | to | 30-Sep |  |
|  | 21-Oct |  | 01-Oct | to | 14-Oct |  |
|  | 4-Nov |  | 15-Oct | to | 28-Oct |  |
|  | 18-Nov |  | 29-Oct | to | 11-Nov |  |
|  | 2-Dec |  | 12-Nov | to | 25-Nov |  |
|  | 16-Dec |  | 26-Nov | to | 09-Dec |  |
|  | 30-Dec |  | 10-Dec | to | 23-Dec | Note\*\*Please review pay period memo concerning cut-offs for hours being paid on December 30th. |
| **2023** | 13-Jan |  | 24-Dec | to | 06-Jan |  |
| **Spring** | 27-Jan |  | 07-Jan | to | 20-Jan |  |
|  | 10-Feb |  | 21-Jan | to | 03-Feb |  |
|  | 24-Feb |  | 04-Feb | to | 17-Feb |  |
|  | 10-Mar |  | 18-Feb | to | 03-Mar |  |
|  | 24-Mar |  | 04-Mar | to | 17-Mar |  |
|  | 7-Apr |  | 18-Mar | to | 31-Mar |  |
|  | 21-Apr |  | 01-Apr | to | 14-Apr |  |
|  | 5-May |  | 15-Apr | to | 28-Apr |  |
|  | 19-May |  | 29-Apr | to | 12-May |  |
|  |  |  |  |  |  |  |
| **All time must be approved in the Time and Labor system by noon each Monday for the prior week** | | | | | | |